Charlotte Center for Literary Arts, Inc.
PO Box 18607 | Charlotte, NC 28205
Web: charlottelit.org | Email admin@charlottelit.org

DTC TRANSFER INSTRUCTION SHEET

INSTRUCTIONS FOR GIFTS OF STOCK OR MUTUAL FUNDS

Thank you for suporting Charlotte Lit. Donating stock or other securities takes just three easy steps.

IMPORTANT INFORMATION

1 Complete this form and forward it to your financial advisor.

2 Send a copy of this form to Charlotte Lit, by postal mail or email (addresses above).

3 If you have questions or need additional information, contact Paul Reali, Executive Director, at 336-926-8833 or paul@charlottelit.org.

COMPLETE THE FOLLOWING INFORMATION:

To (donor's financial advisor)

Telephone Fax

Please use this form as authorization to transfer the securities listed below from my account to Wells Fargo Advisors as my gift to Charlotte Center for Literary Arts, Inc. (Charlotte Lit).

From (donor name)

Mailing address

Preferred phone (circle one: home/work/cell)

Name of the stock or mutual fund Number of shares

Date of gift Estimated value of gift

Who, in addition to the legal donor, should receive recognition for this gift (if applicable)?

Signature

DTC Transfer Instructions for Financial Advisors

For gifts of securities to Charlotte Lit, please deliver by DTC to:

Wells Fargo Clearing Services, LLC
DTC Number: 0141
Tax ID Number: 23-2384840
Phone: 855-372-3526

Recipient Info:
Name: Charlotte Center for Literary Arts, Inc.
Account Number: 89537692
Tax ID Number: 47-4988291